

**ALUPE UNIVERSITY**  
OFFICE OF THE DEPUTY VICE-CHANCELLOR (ARSA)  
**INTERNAL MEMO**

---

**FROM:** Ag. DEPUTY VICE-CHANCELLOR (ARSA)    **DATE:** 6<sup>TH</sup> JANUARY, 2023

**TO:** STUDENTS

**REF:** AU/ARSA/STUD/2022-23

---

**SUBJECT: REGISTRATION OF COURSE UNITS**

This is to inform you that the deadline for registration of courses for the second semester 2022/2023 Academic Year is 27<sup>th</sup> January, 2023.

You are, therefore, requested to register courses for the semester through the students' portal before the set deadline failure to which, you will not be allowed to attend classes and sit for examinations. The course registration portal will close at 5.00 pm on 27<sup>th</sup> January, 2023.

Kindly contact the ICT Department for assistance if need be.



**PROF. PETER BARASA**  
**Ag. DEPUTY VICE-CHANCELLOR (ARSA)**

Cc: Vice Chancellor  
Ag. Deputy Vice Chancellor (AFD)  
HOD, Finance  
HOD, ICT