



ALUPE UNIVERSITY COLLEGE

... Bastion of Knowledge ...

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(A Constituent College of Moi University)

AUC STUDENT DEFERMENT FORM

APPLICATION FORM FOR DEFERMENT OF COURSES AND WITHDRAWAL FROM THE UNIVERSITY COLLEGE FIVE (5) COPIES ONLY

PART A:

(I) DEFERMENT OF COURSES

I Mr/Mrs/Miss _____ REG No: _____ Year of study _____ wish to apply to be allowed to suspend/defer my courses from (Date) _____ to _____ (date) on account of the following (Delete the inapplicable)

1. Short courses outside the country
2. Ill Health
3. Family problems
4. Finance difficulties
5. Other problems – please specify below.

NAME OF STUDENT _____ SIGN _____ DATE _____ PHONE NO _____

(II) WITHDRAWAL FROM THE UNIVERSITY

I Mr/Mrs/Miss _____ REG No: _____ Year of study _____ having considered all factors, I have decided to withdraw from the University College with effect from (Date) _____. My main reason(s) of withdrawing is/are as follows (Delete the inapplicable)

- a. To go to other institution
- b. Inability to cope with course
- c. Financial problems
- d. Personal and other social problems
- e. If none of the above please indicate here below

NAME OF STUDENT _____ SIGN _____ DATE _____

PART B: DEAN OF SCHOOL

I have to date assessed the request for deferment or/ withdrawal and I have that the applicant may suspend / withdraw from the course with effect from (Date) _____ to resume _____ (Date)

SIGNATURE _____ DATE _____

DEAN FACULTY/SCHOOL OF _____

PART C. DEAN OF STUDENTS

I recommend that the applicant may proceed to suspend/withdraw from the courses with effect from (date)

SIGNATURE _____ DATE _____

PART D: DEPUTY PRINCIPAL (ACADEMIC, RESEARCH AND STUDENTS' AFFAIRS)

The student has been granted permission to suspend/withdraw from the University College.

SIGNATURE _____ DATE _____