

ORIENTATION-FIRST YEAR 2020/21



ALUPE UNIVERSITY
COLLEGE

... Bastion of Knowledge...

P. O.Box 845-50400 Busia(K)

[Email:principalalupe@gmail.com](mailto:principalalupe@gmail.com) OR

principal@auc.ac.ke

Tel: 0733 836410 or 0724 400189

off Busia-Malaba road

Office of the Deputy Principal
Academics, Research and Student Affairs (ARSA)

SCHOOLS AND SECTIONS

- **SCHOOL OF HEALTH SCIENCES**
- **SCHOOL OF SCIENCE**
- **SCHOOL OF EDUCATION AND SOCIAL SCIENCES**
- **SCHOOL OF BUSINESS, ECONOMICS & HUMAN RESOURCE DEVELOPMENT**
- **DEAN OF STUDENTS**
- **LIBRARY SERVICES**
- **DIRECTORATE OF QUALITY ASSURANCE**
- **DIRECTORATE OF RESEARCH**
- **ADMISSIONS OFFICE**

ACADEMIC PROGRAMMES

SCHOOL	PROGRAMMES
SHS	B. Sc. (Medical Laboratory Science)
	B. Sc. (Physical Therapy)
SS	B. Sc. (Computer Science)
	B. Sc. (Applied Statistics with Computing)
SESS	B. Ed. (Science)
	B. Ed. (Arts)
SBEHRD	B. Business Management
	B. Hotel & Hospitality Management

ONLINE REGISTRATION (1-21/09/20)

All first year students were expected to register online by sending to admin.arsa@auc.ac.ke ONLY scanned documents of the following:

- Admission letter
- Acceptance letter (Form AUCJI/1A)
- National Identity card OR Birth certificate (for those below 18 years)
- Student's Personal Details Form AUCJI/2
- Student's Declaration Form
- Student entrance medical Form
- Banking slip as evidence of full fees payment.
- KCSE results slip
- KCSE /Diploma certificate (for self sponsored students)

TRANSFER & DEFERMENT

Interschool/Programme transfer

7th to 21st September (After one has registered)

Deferment of studies

A student can defer studies either on medical or financial reason. (After one has registered)

NB: Deferment & Transfer forms are available on the website (www.auc.ac.ke).

AUC Library - Information Resources

Print Resources

- Alupe University College Library has adequate current information resources for each program being offered.
- The library has a total of 5,929 volumes of books relevant to the programs and courses on offer. In this financial year, we've ordered an additional 5 most current core texts for each program.

Electronic Resources.

- The university college has subscribed for membership to Kenya Libraries and Information Services Consortium (KLISC) for the access of electronic resources.
- Plans are underway to acquire EZ proxy server to facilitate off campus access by our users to e-resources.

The directorate of research

Services:

- Coordinate research activities
- Offer research support to students
- Alert students on open calls/scholarship
- Monitor and evaluate utilization of research funds
- Collect and maintain student research records

Research director; Dr. Meng'wa Victor

Email: vkirui@auc.ac.ke

Mobile contact: 0711607670

RIGHTS AND RESPONSIBILITIES

- **Students have rights and also responsibilities:**
- **COURSE REGISTRATION FORM**
- **AUC NOMINAL ROLL**
- **LIBRARY RULES AND REGULATIONS**
- **RULES AND REGULATIONS GOVERNING EXAMINATIONS**
- **AUC JOINING INSTRUCTIONS/STUDENTS CODE OF CONDUCT**

RIGHTS AND RESPONSIBILITIES

The Student has the Responsibility:

- **To pay fees**
- **To attend all the classes and evaluate the services of the lecturers there is no bell or prefect**
- **To ensure you sit examinations and confirm from your lecturers that you have marks**
- **Do CATS if they would like to pass with ease**

RIGHTS AND RESPONSIBILITIES

The Student has the Responsibility:

- **To defer your studies when you are faced with health and financial challenges**
- **To ensure you avoid malpractices- in Academics**
- **To manage your health**
- **To avoid any action that will endanger your life, freedom and your colleagues**

RIGHTS AND RESPONSIBILITIES

The Student has the Right to:

- **Be Taught**
- **Examination Results and transcripts at the end of each academic year**
- **Attend attachment, field trips, teaching practice, COBES provided he/she has paid for it.**
- **The use of the Library and its services**

RIGHTS AND RESPONSIBILITIES

The Student has the Right to:

- **Support from the University to apply for HELB loan and bursary**
- **To be registered by Regulatory Bodies provided he/she has paid for it.**
- **Support from the University to participate in Research and any academic challenges**
- **Elect or be elected to the Student organisation AUCSO subject to the rules for student elections**

WRAP UP

- **Challenges Students at AUC appear to Face; ARSA Division** has noted that:
- Students are unable to manage their new found responsibility over themselves; time, space, studies and friendship with the opposite gender. We have too many single mother-students at AUC
- Students unable to manage their funding
- Students failing to fulfil the regulations of attending lectures to be registered for examinations

WRAP UP

- **Achievements:**
- **AUC students are champions in many facets such as**
University competitions and global research.